TERMS OF REFERENCE:

TECHNICAL WORKSHOP POC, EPTS & HELPDESK

1. BACKGROUND

As part of the PEPFAR HIS Strategy changes, Jembi was indicated as the new HIS implementing partner from October 1ˢᵗ, and will be responsible for:

- Supporting OpenMRS EPTS development
- Supporting OpenMRS POC Re-engineering
- Supporting OpenMRS platform and architecture selection (PEPFAR, IPs)
- Supporting OpenMRS reports (query) development
- Continue to support OpenMRS deployment
- Helpdesk for all HIS related activities will transition to JEMBI

In order to start interacting with partners and to better understand the current status and challenges, Jembi HS in collaboration with CDC intends to conduct a workshop with all implementing partners to share relevant information on the entire project, confirm the scope and basic requirements and establish joint EPTS support plan and coordination mechanisms.

2. WORKSHOP DESCRIPTION

2.1. OBJECTIVES

I. Collect basic information of the implementations partners (plans, # of sites covered and location, versions of the EPTS used and main constraints, team, focal points, technology used, others)

II. Discussion of the actual situation of eSaude project and lessons learned and next steps

III. Discussion overall objective and framework/architecture

IV. Define high level common requirements and architecture

V. Define migration plans of each partner

VI. Define support to the infrastructure by Jembi and each NGO

VII. Define help desk functioning and methodology

VIII. Define coordination mechanisms and support plan

IX. Define future of eSaude community

2.2. **PARTICIPANTS (attached complete list)**

● Project managers of each partners (CCS, ARIEL, EGPAF, FGH, ICAP, fhi360)

● SI/HIS specialist of each partners (CCS, ARIEL, EGPAF, FGH, ICAP, fhi360)

● M&E specialist of each partners (CCS, ARIEL, EGPAF, FGH, ICAP, fhi360)

● CDC HIS team

● Jembi HIS team (Moz, CT and Durban)

2.3. **METHODOLOGY**

During the workshop it is proposed to reflect and discuss jointly the above aspects and for that, it is suggested the following:

● Documentation and PPT need to be preferably in English, speakers can use Portuguese or English as preferred.

● Each partner briefly present the NGO and the HMIS project, implementation, technology and team

● Jembi present a short story of the NGO, projects and team

● Online demo for the current EPTS system

● Technical working groups on the various discussions

● Others if needed

2.4 **EXPECTED RESULTS**

- Better understanding of the current status of the ePTS, PoC and Helpdesk systems.
- Proposal of common architecture
- EPTS changes tests and deployment strategy agreed
- Communication channels and coordination mechanisms established

2.5 – **AGENDA/ PROGRAM**

Please see attachment

2.6 – **DURATION**

It is expected that the proposed workshop will take place the 11th and 12th September 2018 according to the following agenda.

2.7 – **RESOURCES**

Jembi will facilitate and organize the work and CDC/PEPFAR will provide all the logistics and supply all the necessary material for the event.

Maputo, 28 Agosto 2018

ANNEX I - AGENDA FOR THE WORKSHOP

Start – End time	Activity	Presenter
Tuesday 11th September, 2018		
8.00-8.30	Welcome - Introductions - Housekeeping issues	Maria
8.30 - 9.00	Jembi Presentation - Introduction of the agenda	Chris & Alessandro

9.00 – 10.30	Partners presentations:
	- ETPS implementation, experiences, key challenges and opportunities, deployment models and pros and cons.
	    - CCS
	    - Ariel
	    - EGPAF
	    - ICAP
		Partners leads

10.30 - 10.45	Coffee break	

10.45 – 11.15	Partners presentations:
	- ETPS implementation, experiences, key challenges and opportunities, deployment models and pros and cons.
	    - Fhi360
	    - FGH
		Partners leads

11.15 - 12.15	Discussion on the presentations	all
12.15 – 12.30	AOB	all
Wednesday 12th September, 2018		

8.30 – 10.30	Discussion with all partners split in two groups: **Working Group #1** - State of eSaude community and way forward; - State of helpdesk & support system and way forward; - Communication and coordination mechanism; - Suggestions from all and development of a high level plan; **Working Group #2** - Technical Discussion about EPTS (concept dictionary, reporting queries, upgrading and harmonizing versions etc) - EPTS Solution Architecting Technical Discussion - Suggestions from all and development of a high level suggestion plan;	Jembi
10.30 - 10.45	Coffee break	
10.45 - 11.15	**PLENARY PRESENTATION OF THE WORKING GROUPS:** Groups to prepare the presentation with findings of the working groups Establish a high level plan for the future meetings, responsibilities and roles: immediate meetings, working groups, regular steering committee, planning and M&E meeting	
11.15 - 12.15	Presentation of the working groups	
12.15 - 12.30	AOB	

"The project is made possible through a partnership between Mozambique and the American people through PEPFAR - CDC funding.

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