# <u>Notes of the meeting to discuss EPTS upgrade plan – 5.11.2018</u>

**Participants**: CHASS – Elizabeth Oliveiras, Elisio Freitas; CDC – Agnaldo Guambe; Jembi – Wayne Naidoo, Zainabe Dad~~á+a~~, Nathan Floor

The main purpose of the meeting was for Jembi to understand what are the main constraints for FHI 360 to complete the upgrade of all servers by the end of this year and is it realistic to get things done by the end of November.

o We estimated that Sofala can be done in one week, after having confirmed that all is working smoothly
o Jembi can provide team to support on the field and remotely
§ CHASS - upgrading servers an<u>d</u> OpenMRS that are in use at the HF
§ Both will be done simultaneously – for Sofala and each province we will have all computers available at main office
§ Big challenge is sending the servers back to the HF and make sure all is working perfectly.
§ Need to have the right staff doing the confirmation that servers have been upgraded correctly before sending them back to the field for re-installation. This should be someone from the M&E team.
§ CHASS to provide Jembi with de-identified backups for all provinces this week so as the field team is upgrading province by province, the Jembi tech team in Maputo will do advanced upgrade testing for all servers to identify potential issues and fix them to facilitate a much smoother field upgrade process
§ CHASS is also implementing iDART simultaneously
·    Challenges of HR as only one person is updating iDart and needs to confirm this implementation for all sites
§ CHASS would like to confirm dates after our work in Sofala, to be more accurate, but there is a possibility to go to Manica in the week of Nov 19th.  Jembi and CHASS to confirm expected completion of the upgrade but are aiming to have all complete by the 15th of December 2018. This date to be confirmed following upgrade progress in Sofala this week
o Is it possible for Jembi team to have access to the databases of the other provinces ahead, remotely? So our team can know what are the main problems etc,
o Tete already upgraded for iDART
o Week of the 19th November team will be going to Manica
o Is there any materials or equipment - Internet should be Movitel – Elisio will provide a list of equipment that we need to make the work goes faster, and Jembi will help providing all needs.
o In Manica and Zambezia we would be a need to hire a place to work <u>because the CHASS offices are small and will not have adequate space for the team to work; Jembi will look into whether they can cover these costs</u>
o Jembi can have implementation team helping in the field,
o Prioritize the activities – get db de identified and provide to Jembi
o Zambezia has 35 but all small so it ~~will~~ <u>should</u> be okay

o Update to 1.11.7 doesn't seem to be a problem, and that needs to be communicated to all