
CDC FGH JEMBI HIS DEVELOPMENT ACTIVITIES WEEKLY STATUS MEETING

MEETING MINUTES

Meeting Date: <mm/dd/yyyy> 12.00pm - 1.30pm

Meeting Location: <Location>

Draft

1 ATTENDANCE

Organization	Names
CDC	Agnaldo Guambe, Maria Rein, Madona Raja
FGH	Fernanda Alvim, Stelio
Jembi	Zainabe Dadá, Pinki Meggi, Paulo Matsinhe, Ketmia Matavele

2 DISCUSSING POINTS

- **Cosmetic changes: CDC needs to provide a list of changes needed on the EPTS interface**
 - o The requirement provide by CDC is to update the information on the footer of the web page with information about a version from retrospective and remove information about the e-saude system.
 - o EPTS retrospective version 2.0
- **Expected results: Jembi is waiting for the FGH tests. Need to confirm if the tests have to be done with samples of other partners too.**
 - o Jembi has access to the FHI360 DB but CDC needs to ask permission first to use the data for testing proposes.
 - o FGH is updating the queries and are working on queries that where there already from UCSF; Jembi is working from scratch.
 - o CDC will communicate with clinical partners to share database samples, and then share so FGH and Jembi can proceed with tests.
- **Testing scenarios: will be included now or later**
 - o Will be running later as right now team don't have time to provide this information by December
 - o Data server for CDC to walk around - Jembi can provide a server quickly and easily, guess the question is what they want to use it for? Maria to respond Zainabe's email
- **MDS indicators are only for March but need to confirm what exactly is needed**
 - o It will be after March
 - o The discussion for the next meeting on the 27th should be on the QA indicators in order to figure out how to generate the MDS indicators (only one can be generated now - GAAC and only for some partners.)
 - Open the code of the QA and adapt for the MDS
 - o The majority of the MDS indicators can't be collected for now, there was a proposal to leave it for next quarter but MoH reprovved this idea.
 - They said there is an indicator already that measures intensive monitory

- There is an intention to follow modelos diferenciados for this quarter, so the idea is to harmonize both thinks,
 - o There are 5 indicators and currently we can only assume that one will be collected with assumptions, but even this one can only be possible to use from Q1
 - o it will be possible with master card, if Master card is being released in March why not wait?
 - QA queries and adapt to respond to this. There is already something, many QA in EPTS that need to be updated for Master Card
- **Indicators of quality improvement? For when DQA? This was not include in our plan and we don't know when we can deliver this.**
 - o DQA is not on Jembi SOW. MISAU is asking for QA not DQA
 - o Jembi has a list of all indicators and need to talk and discuss what Dr Helder wants - next Tuesday to meet, just the QA.
 - Isabel Perreira from USAID to be contacted for more details
 - QA has a different cycle, and lead by someone different, maybe we can introduce after the final cycle
 - The final one will be done by March, and the revision will be done by Feb
 - The next cycle will be by September/October, so it needs t
- **Doc requirements for the Master Card:**
 - o Jembi to work on all documentation, but can only deliver by end of December,
 - o FGH has a technical report and shared with Jembi. Need to work on the installation notes, so people knows how to install
- **Mastercard tests: how are they going to be done? FGH to explain what and how are they doing this tests.**
 - o FGH has started with ficha clinica, ficha resumo is still ongoing
 - o After finalized it needs to be shared with MoH for approval
 - o Form is done
 - o Tools for UAT, the first thing is seat with Programa and see with Dr Helder if he agrees.
 - o After that we can test with some data entry staff from FGH
 - o UAT is a little tricky and we need to explain that we will need to wait until Mastercard is feed with same data
 - o Templates for User acceptance - Maria mention there are some templates but need to adjust.
- **Drugs regiments: find out if FGH is working on it and what will be delivered? Scripts? Queries?**
 - o Needs to be updated on the old forms for December and for the new ones that will come on March.
 - o Need to inform partners that the new drugs will be changed and partners need to update de concept dictionary

- **Strategy for DSD indicators and other tests being requested? FGH will do?**
 - FGH is working on this, they will run all tests and then send the expected results to Jembi.
- **Our joint work plan is only until December; we have to make plan for Q2 where all these other activities will be incorporated.**
 - o we can start working on the plan for the next quarter. This can be discussed during our next joint meeting on Monday 26th.
- **Partners upgrade plan, status? FHI is working on their own, we need feedback from them? And the other partners, CDC needs to track what are the status of the other partners.**
 - o check with all partners how the process of upgrading is going
- **December 7 meeting to present to partners the changes in the reports, as agreed at the last meeting, need to confirm data and plan.**
 - o Need to confirm with Charlotte, PCO will talk about the changes of the indicators and TWG will talk about the changes in the reports

3 POST MEETING ACTION ITEMS

#	Action	Assigned To	Deadline
1	Send communication to Partners for DB for testing proposes	CDC	21.11.18
2	Confirm date with Charllote for Partners meeting	CDC	21.1.18
3	Work on the list of indicators to look at the QA	Jembi	26.11.18
4	Meet MoH to work on the QA indicators	all	TBC

4 NEXT MEETING

Next Meeting: Monday 26th November, 2018