
CDC FGH JEMBI HIS DEVELOPMENT ACTIVITIES WEEKLY STATUS MEETING

MEETING MINUTES

Meeting Date: <mm/dd/yyyy> 15.00am - 16.30am

Meeting Location: <Location>

Draft

1 ATTENDANCE

Organization	Names
CDC	Agnaldo Guambe, Maria Rein, Madona Raja
FGH	Fernanda Alvim, Eurico José, Themosis Ntasis
Jembi	Zainabe Dadá, Pinki Meggi, Paulo Matsinhe, Alessandro Campione

2 AGENDA

EPTS Requirements gathering status (New tools)

- Eurico and Paulo are currently working on the mapping and are working on a document.
 - The doc need to be shared with other relevant folks from both organization and CDC and then be shared with MISAU before the next meeting
 - FGH will share internally and with CDC
 - The mapping need to be shared by CDC as part of the new recommendation for communication by CDC
- Data base server has been configured by Jembi .
- Dummy data need to be available in order to start.
- Dr. Helder didn't share the final tools and the old ones that were asked
 - There are moments where MISAU is not being clear about the variables and the primary fonts and it is crucial to have this clear otherwise it will be hard to work on it.
 - FGH asked a clinician to be part of the next week to be present and try to clarify some of the issues
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List for TLD

Capacity building on the new EPTS releases

- Suggestion of having Jembi creating the training materials and train partners and, partners should be providing training to the HF level, as most of the data clerk are partners staff currently, since EPTS is not "officially accepted" by MISAU.
 - Maybe 4 elements of each partners, do a ToT and then partners will replicate
- Training materials there is something on the website that need to be updated. Need to consult partners and see what exists and what need to be created.
 - This question will be on the parking lodge as need to be clarified
- **Open MRS harmonization schedule**
- **AOB**

3 POST MEETING ACTION ITEMS

#	Action	Assigned To	Deadline
1	Send final version of the join plan for Master Card	Zainabe	24.9.2018
2	Schedule meetings with Joel for gathering requirements	Maria	26.9.2018

4 NEXT MEETING

Next Meeting: TBD